

# AML/ CTF Customer Information Questionnaire – Partnerships

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## Introduction

To help the Government fight money laundering activities and the funding of terrorism, the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) (“AML/CTF Act”) requires that we obtain, verify and record certain information about customers. This questionnaire is designed to assist in that process.

Please note, the information collected in this questionnaire is required for compliance with the AML/CTF Act and all personal information you provide will be managed in accordance with the AML/CTF Act, the Privacy Act 1988 and the Australian Privacy Principles.

**Please complete the following questions**

## Identification

	Entity 1	Entity 2
<b>Full name of partnership</b>		
<b>If registered, full business name of the partnership</b>		
<b>Country established</b>		
<b>One partner’s</b>		
▪ Full name		
▪ DOB or address		
<b>Unless the regulated status of the partnership is confirmed through reference to the current member directory of the relevant professional association, Full name and residential address of each partner</b>		

## Verification

### For the partnership

The full name of the Partnership must be verified using:

- Certified copy or certified extract of a partnership agreement
- Certified copy or a certified extract of minutes of the partnership meeting
- Reliable and independent documents relating to the partnership.
- Reliable and independent electronic data, or
- A combination of the above.

### For the individual partners

Verify the full name and either the DOB or address collected. Please provide either an original or certified copy of the following for each person:

- a non-expired primary photographic identification document  
 passport,  proof of age card,  national identity card,  driver's licence OR
- both an original or certified copy of a non-expired primary non-photograph identification document  
 birth certificate,  citizenship certificate, or  pension card

and

an original or certified copy of a secondary identification document.

Secondary identification documents are documents (other than a primary identification document) which establish the identity of the individual. They must have at least one given name plus surname in full, have been issued by the Commonwealth, State, Territory, ATO or local government within the preceding 12 months, and contain the individual's residential address. (Note: If issued by Local Government or utilities provider, it must have been issued within the preceding 3 months.)

## Additional Questions

	Person 1	Person 2
<b>Agent</b>		
<b>If the customer uses an agent to obtain designated services, you must obtain and verify:</b>		
<b>The full name of each individuals who purports to be an agent</b>		
<b>The person's authority to act for the customer</b>		

## Privacy

Aon is committed to protecting your personal information in accordance with the Australian Privacy Principles under the Privacy Act 1988 (Cth). We collect, use and disclose personal information to offer, promote, provide, manage and administer the many financial services and products we and our group of companies are involved in as set out in the Aon Privacy Notice. In order to do this, we may also share your information with other persons or entities who assist us in providing or promoting our services as set out in the Aon Privacy Notice. Further information about our privacy practices can be located in the Aon Australia Group Privacy Policy Statement which can be viewed on our website at [www.aon.com.au](http://www.aon.com.au) or a copy can be sent to you on request by your Aon representative. You may also gain access to your personal information, or modify your privacy preferences (including any marketing opt outs), by contacting your Aon representative or our Privacy Officer at:

Privacy Officer –

By email: [privacyofficer@aon.com.au](mailto:privacyofficer@aon.com.au)

By mail: Level 33, 201 Kent Street Sydney NSW 2000

By phone: (02) 9253 7000

## Additional Undertakings

Are any of the partners of the partnership under any investigation or prosecution for:

- an evasion or attempted evasion of a taxation law  
 Yes     No
- an evasion or an attempted evasion of a law of a State or Territory that deals with taxation  
 Yes     No
- an offence against a law of the Commonwealth or of a State or Territory of Australia  
 Yes     No

If any partner cannot provide the above undertakings, please provide details below or on a separate sheet which must also show the relevant partner's name and which must be signed by the relevant partner.

Signed	Print Name	Date